

Parent Information

Montessori Center of Downriver

Last Name

Mother's First Name

Father's First Name

Street Address

City

Zip Code

Area Code & Phone #

Mother's E-Mail Address (Please print clearly)

Father's E-Mail Address

(Please print clearly)

Mother's Place of Employment

Area Code & Phone #

Father's Place of Employment

Area Code & Phone #

Student Information

Last Name

First Name

Middle Initial

Girl

Boy

Today's Date

mm dd yyyy

Date of Birth

mm dd yyyy

Preschool/Kindergarten w/Day care

7:00-5:45

Check box if your child naps

Full Day Preschool/Kindergarten

9:00-3:30

Check box if your child naps

Half Day Preschool/Kindergarten

9:00 - 11:30

1:00-3:30

Please check one

Toddler Program

18 months to 3 years

7:30 to 3:00

8:00 to 3:30

8:00 to 4:00

8:00 to 5:00

Payment One is due at registration. All fees are non refundable and non transferable.

Your signature is required on the back of this form

Admittance Policy

We are a non-discriminatory center. We do not screen children before admission to our program in regard to individual academic abilities, race, religion, and color, national or ethnic origin. We are a non-denominational center. We have no affiliation to any church or religion.

Admission Procedure

Payment one is due at registration. All prepaid tuition is non-refundable and non-transferable. A Child Information Record must be completed and on file before the first day of school. A Health Appraisal form must be completed and signed by the child's physician and returned to our center before the first day that they attend. **Before your child's first day of attendance they must have received the following immunizations:**

DPT	Polio	HIB	Hepatitis B	MMR	Varicella	Pneumococcal
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A medical immunization waiver may be filed for review with the Wayne County Health Department if you choose not to have your child immunized.

Absences

Our budget is planned on an annual basis; therefore, there will be no refunds or credits given for days missed due to child's illness or absence. There will be no refunds due to holidays, vacations, or inclement weather.

Payment

Any account that is two weeks in arrears may result in disenrollment of the student.

Withdrawal

All prepaid tuition is non-refundable and non-transferable.

Record Requests

Your child's academic and health records may be requested in writing to our office. The Montessori Center of Downriver reserves the right to deny the request of academic, health and financial records for those individuals having a balance on their account at the time of the request.

Lunch Policy

Your child's name must be clearly marked on their lunch box and thermos. For safety reasons, please do not pack anything in glass. We do not have the facilities to heat children's lunches. Please send a cold lunch only.

Sibling Discount

There is a 10% discount for the second child and any additional siblings.

Extra day care

Daycare is available for an additional \$6.00 per hour for preschool students, which will be included in your monthly tuition payment. All requests must be in writing and approved by the Director. The days and times must be consistent. No refunds or credits will be given for days missed due to child's illness or absence.

I have read and agree to all of the policies stated on this application.

Parent or Legal Guardian's Signature _____

Date _____