

## Policy for extra day care

Daycare is available for an additional \$8.00 per hour. The days and times must be consistent and be approved by the Director. Return the form to the office at least seven days prior. If approved, the additional fee will be billed to your account and will be due on the first of the month. No refunds or credits will be given for days missed due to a child's illness, absence, or school closings.

Parent's Signature \_\_\_\_\_

Student's Name \_\_\_\_\_ Date \_\_\_\_\_

Indicate times and circle days needed for extra daycare

Monday Time	Tuesday Time	Wednesday Time	Thursday Time	Friday Time
----------------	-----------------	-------------------	------------------	----------------

<u>Office Use</u>
September _____
October _____
November _____
December _____
January _____
February _____
March _____
April _____
May & June _____